

REFERENCING - 'Author - Date (Harvard) System' - and - 'BIBLIOGRAPHY'

'In-Text' – Referencing... (In the body of the Essay)

- a. **For a Quotation of less than 3 lines – NO NEED to INDENT** - eg...

Burnett has explained that ... 'An apprentice writer in an academic culture, or rather cultures, where expectations may vary from discipline to discipline, even subject to subject'... (Burnett B, 2001, P.90)

- b. **If the Quote is more than 3 lines – MUST INDENT by 1cm** - eg...

Franks explains that the concept of IRAC, in answering legal questions is an important formula, as follows-
There is a method for writing Legal Answers in both Assignments and Exams. This is called the 'IRAC Method' This Identifies - the issue(s), the rules, the application/analysis of the facts against the rules, and then ends with a conclusion. The writer examines all the issues against the facts and the law (including Case Authorities and Statutes) so as to work out the puzzle. (Franks R, 2012, P.57)

or

If Website ... [Australian Parliament: <http://www.aph.gov.au/> (Downloaded 26th August 2017)]

If a Case... (ANZ Banking Group Ltd v Australian Glass and Mirrors Pty Ltd (1991) 4 ACSR 14)]

If a Statute... (Competition and Consumer Act, 2010, CWth.)

If a Journal Article ... (Jackson, A. 2007, 54-9.)

AT THE END OF THE ASSIGNMENT...

BIBLIOGRAPHY

Texts/Books

- Burnett B, *Australian Corporations Law*, (Australia: CCH 2001)(Note NO PAGE NUMBER)
- Cassidy J, *Concise Corporations Law*, 3rd ed, (Australia: The Federation Press 2001)
- Franks R, *Corporate Law*, (New York: Little, Brown & Co 1986)

Websites

- Australian Parliament: <http://www.aph.gov.au/> (Downloaded 26th August 2009)
- Breatross A, "Indoor Management Rule", <http://www.interlog.com/~ash/indoor.html> 9
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Cases

- ANZ Banking Group Ltd v Australian Glass and Mirrors Pty Ltd (1991) 4 ACSR 14
- Bank of New Zealand v Fibern Pty Ltd (1992) 8 ACSR 790

Statutes

- Corporations Act 2001 (Cth)
- Partnership Act, 2010 ,(Vic)

Dictionaries and Thesaurus

- Macquarie Thesaurus, (Australia: The Macquarie Library Pty Ltd, 1987)

Journal Articles

- Campbell E, "Ostensible Authority in Public Law", (1999), 27 Federal Law Review
- Jackson, A, "New approaches to drug therapy", *Psychology Tomorrow*, 2007, Vol. 27, No.1, P5